1.3K GUIDANCE ON PHOTOGRAPHS AND RECORDED IMAGES

It is necessary for parishes and dioceses working with children to seek the consent of parents/carers and children (where appropriate) for photographs and or recorded images (including webcams) which are used for church purposes. The following safeguards should be in place to protect children as far as possible from inappropriate use of their images:

- Parental/carer consent and children's assent have been obtained in writing for the taking of and use of photographs and recorded images (see *www.Safeguarding.ireland.anglican.org*).
- No unsupervised access to children is permitted or appropriate.
- Suitable clothing must be worn.
- Concerns about intrusive or inappropriate taking of photographs or recorded images, or the use of photographs or recorded images, should be reported directly to the Parish Panel and/or to the leader-in-charge who should then inform the Panel. For serious concerns relating to a person of concern, contact the RCB Casework Team.

It is not practical, however, to oversee the use by everyone of their camera/recording device. If parents/carers wish to take photographs or record video of their children alongside other people's children, this should be a matter agreed between parents and is not the responsibility of the Parish or Diocese, as the images or videos are not being taken for church purposes. If the Parish or Diocese are not taking or using the images for church purposes, agreements about when it is appropriate (or not) for parents or other people present to take pictures should be agreed at each event or group in line with the guidance provided here:

Data-Protection-Photography-Guidelines---August-2025.pdf

PHOTOGRAPHERS EMPLOYED AT EVENTS

If parishes or dioceses are employing a photographer at an event, it is important to provide a clear brief about what is considered appropriate in terms of content and behaviour. Clearly outline to the photographer that all images taken will remain the property of the Parish/Diocese and cannot be used or sold for any other purpose except with the explicit consent of the Parish/Diocese.

PUBLISHING OF PHOTOGRAPHS AND RECORDED IMAGES

- Do not use the full name(s) of children along with the image(s). First names could be used if it is appropriate to name individuals. In group photographs, the first name should not be matched with their image in the photo in order, e.g. do not use 'L-R: Jane, Tom, Jackie, Sally – prize-winners in the painting competition'.
- Only use images of children in suitable clothing.
- Only photographs or recorded images where consent has been given through the Parish/Diocese will be used for publicity purposes. Where consent is given for the use of photographs and recorded images of children, they may appear in a range of hardcopy, online publications and social media as detailed in the consent form.

1.3K TEMPLATE 1: SAMPLE CONSENT FOR PHOTOGRAPHS OR RECORDED IMAGES

The Parish of / Diocese of:

recognises the need to ensure the welfare and safety of all children. In accordance with our Child Safeguarding Policy, parents/carers and children (where appropriate) are asked to sign a consent form for the taking of photographs and recorded images on the understanding that photographs and recorded images may be used in hardcopy, online publications or social media by the Parish and/or the Diocese as outlined in the form below. The photos may also be retained for continued use by the Parish/Diocese until consent is withdrawn.

PARENT/CARER CONSENT

I consent to the photographing or recording of

Name of child:

while involved in activities run by

[INSERT NAME OF PARISH/DIOCESE]

and give my consent for these images or videos to be used in media as outlined below:

Newsletter (Hardcopy or online)	Yes:		No:	
Social Media Sites *[INSERT NAME OF SOCIAL MEDIA SITE]*				
	Yes:		No:	
Parish/Diocesan website	Yes:		No:	

Signed: Date:

CHILD'S CONSENT

I consent to photographing or recording of my involvement in activities run by

[INSERT NAME OF PARISH/DIOCESE]

and give my consent in line with Parent's/Carer's above.

Yes: No:

I understand that my consent may be withdrawn at any time.

Signed: Date:

(This consent may be incorporated into the Sample Consent Form 1.3C Template 1)

In line with Data Protection regulations, we are committed to protecting the personal information given on this form. By providing the information requested, you are giving us permission (consent) to use this information for Safeguarding, legal or regulatory purposes and we will use it for no other purpose without further consent unless mandated or required to do so under the Data Protection Act 2018 or equivalent legislation. If you have any questions about how we process your personal data, please contact a member of the Parish Panel.