Church of Ireland Safeguarding

Parish Return Northern Ireland 2023

All information completed on this form will be stored under GDPR regulations and will not be used by any parties other than your Diocesan office and the Safeguarding office. Email addresses and phone numbers will only be used for sending information regarding safeguarding information, support and training opportunities, they will not be shared with any other parties.

The closing date for completion of this form is **Friday 28 June 2024.**

When you complete the return, you will be emailed a copy of your answers. This record will help when completing the form next year. You can also go back to your form if you have not had time to complete it all or wish to change something.

Should you have any queries, please email christine.cody@rcbcoi.org

* Indicates required question

1. Email *

_____

2. Name of the person completing this return *

_____

3. Name of Parish *

_____

4. Diocese *

   Mark only one oval.

   ◯ Armagh

   ◯ Clogher

   ◯ Connor

   ◯ Derry (Derry and Raphoe)

   ◯ Down and Dromore

   ◯ Kilmore, Elphin and Ardagh

   Safeguarding Policies

5. Have Panel Members read the most up to date safeguarding policies published   *
   on https://safeguarding.ireland.anglican.org/   ?

   Mark only one oval.

   ◯ Yes

   ◯ No

6. Are contact details of Parish Panel members clearly displayed in the Parish? *

   Mark only one oval.

   ◯ Yes

   ◯ No

7. Does your Select Vestry have a complaints procedure for dealing with any   *
   issues regarding safeguarding?

   Mark only one oval.

   ◯ Yes

   ◯ No

8. Are you compliant with the Child Safeguarding policy in relation to the *
   management of sex offenders attending church?

   Mark only one oval.

   ( ) Yes

   ( ) No

   ( ) Working towards full compliance

   ( ) Require support

   ( ) N/A

9. Does the Parish have a health and safety policy? *

   Mark only one oval.

   ( ) Yes

   ( ) No

10. Are relevant activities with children risk assessed? *

    Mark only one oval.

    ( ) Yes

    ( ) No

    ( ) Working towards full compliance

    ( ) Require support

11. Are your safeguarding records compliant with GDPR? *

    Mark only one oval.

    ( ) Yes

    ( ) No

    ( ) Working towards full compliance

    ( ) Require support

12. Have any new staff or volunteers commenced work in the period covered by   *
    this return?

    Mark only one oval.

    ◯ Yes

    ◯ No

13. Were all new staff and volunteers given a copy of, or directed to the website to   *
    read the relevant safeguarding policies?

    Mark only one oval.

    ◯ Yes

    ◯ No

    ◯ N/A

14. Please indicate any support that you require to implement safeguarding policies.

    _____

    _____

    _____

    _____

    _____

    Parish Panel Members Information

Please complete the following details for each of your three Parish Panel Members?
Normally, a Parish Panel consists of 3 members. If you have additional members,
please also add their details.

15. Name of Panel member 1 *

    _____

16.   Email address for Panel member 1 *

_____

17.   Contact number of Panel member 1 *

_____

18.   Date when Panel member 1 last attended Child Safeguarding for Panel   *
       Members training?

_____

19.   Name of Panel member 2 *

_____

20.   Email address for Panel member 2 *

_____

21.   Contact number of Panel member 2 *

_____

22.   Date when Panel member 2 last attended Child Safeguarding for Panel   *
       Members training

_____

23.   Name of Panel member 3 *

_____

24. Email address for Panel member 3 *

_____

25. Contact number of Panel member 3 *

_____

26. Date when Panel member 3 last attended Child Safeguarding for Panel   *
     Members training

_____

27. Name of Panel member 4

_____

28. Email address for Panel member 4

_____

29. Contact number of Panel member 4

_____

30. Date when Panel member 4 last attended Child Safeguarding for Panel
     Members training

_____

31. Name of Panel member 5

_____

32. Email address for Panel member 5

_____

33. Contact number of Panel member 5

_____

34. Date when Panel member 5 last attended Child Safeguarding for Panel
Members training

_____

35.   *

Have all your clergy, staff and volunteers attended Safeguarding Trust training
in line with the Diocesan Training Strategy?

Mark only one oval.

◯ Yes

◯ No

◯ Working towards full compliance

◯ Require support

36. How many AccessNI checks were carried out on behalf of the Parish? *

_____

37. How many referrals regarding child safeguarding have been made to the   *
Parish Panel?

_____

38. How many of these referrals were reported to Gateway and/or PSNI? *

_____

Adult Safeguarding

39. How many referrals regarding adult safeguarding have been made to the   *
     Diocesan Adult Safeguarding Panel?

     _____

40. How many direct referrals have been made regarding adults to Gateway or   *
     PSNI?

     _____

Compliance and Support

Last section, only a few more questions - nearly there!

41. Has this return been discussed and agreed by the Select Vestry? *

     Mark only one oval.

     ( ) Yes
     ( ) No

42. Date of your last safeguarding audit by a member of the Diocesan Support   *
     Team

     _____

43. Have all the matters (if any) raised from the safeguarding audit been addressed?

   Mark only one oval.

   ( ) Yes

   ( ) No

   ( ) Working towards full compliance

   ( ) Require support

   ( ) N/A

44. Has the Parish taken all reasonable measures to comply with the safeguarding *
   policies?

   Mark only one oval.

   ( ) Yes

   ( ) No

   ( ) Working towards full compliance

   ( ) Require support

45. What support, if any, from the Diocese or the Safeguarding Officer, would help to improve safeguarding within your parish? Please comment.

   _____

   _____

   _____

   _____

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