**Parish Annual Safeguarding Return (ROI)**

**Adult and Child safeguarding trust policies**

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| 1. Have Panel members read the most up to date Safeguarding Trust policies published on <https://safeguarding.ireland.anglican.org/> ? | **Yes / No** |
| 1. Are details of who to contact and how to make a safeguarding referral for both Children and Adults clearly displayed in the parish?   This information is available [here](https://safeguarding.ireland.anglican.org/child-safeguarding-roi/)  for children and [here](https://www.hse.ie/eng/services/list/4/olderpeople/elderabuse/protect-yourself/safeguarprotectteams.html) for adults   1. Have you developed and displayed a Child Safeguarding Statement including an assessment of potential harm to children as required under Children’s first 2015?Further information is available [here](https://www.tusla.ie/uploads/content/4214-TUSLA_Guidance_on_Developing_a_CSS_LR.PDF) or contact the Safeguarding Officer [here](https://safeguarding.ireland.anglican.org/contact/) | **Yes / No**  **Yes / No** |
| 1. Does your Select Vestry have a complaints procedure for dealing with any issues regarding Adult and Child Safeguarding? Further information is available [here](https://safeguarding.ireland.anglican.org/wp-content/uploads/2020/01/ROI-Child-Complaints-and-disciplinary-procedures-template.docx)  for child safeguarding and [here](https://safeguarding.ireland.anglican.org/wp-content/uploads/2020/02/ROI-Adult-CompandDiscipProceduresTemplate.docx) for adult safeguarding | **Yes / No** |
| 1. Are all Health and safety policy and procedures up to date and in place *(this includes written risk assessments)?*   [See](https://safeguarding.ireland.anglican.org/risk-assessment-ni/) information on risk assessment [here](https://safeguarding.ireland.anglican.org/risk-assessment-roi/) | **Yes / No** |
| 1. Is all your Safeguarding record keeping compliant with GDPR?   Further information is available [here](https://safeguarding.ireland.anglican.org/wp-content/uploads/2020/01/ROI-Child-General-Data-Protection-Regulations-and-Safeguarding-RI.pdf)  Please identify any support needs you have with GDPR below | **Yes / No/working towards** |
| 1. Were new staff and volunteers given a copy or directed to the website to read relevant Safeguarding policies?   <https://safeguarding.ireland.anglican.org/>   1. Were they given support or training before commencing their role? (see SGT Part 3, page 3 ‘induction’ [here](https://safeguarding.ireland.anglican.org/roi-child-safeguarding-part-3/) ). If no new staff or volunterers please write N/A | **Yes / No / No new staff or volunteers**  **Yes / No / Not applicable** |

If you answered no to any of these questions above please explain why and what support you need to complete the requirement?

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| 1. How many vetting checks were carried out on behalf of the Parish?   Further vetting information is available [here](https://safeguarding.ireland.anglican.org/garda-vetting/) |  |

**Child Safeguarding**

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| 1. How many referrals re Child safeguarding have there been to the parish panel?   Information on making referrals is available [here](https://safeguarding.ireland.anglican.org/roi-child-safeguarding-part-7/) |  |
| 1. How many referrals to Tusla or the Gardaí? |  |

*Training*

1. When did SGT panel members last attend SGT training? *(It is advised they attend training at least once every three years)*

Name Last training attended

Contact No Email

Name Last training attended

Contact No Email

Name Last training attended

Contact No Email

Delivered by

1. When did other clergy and employed staff members (working with children) last attend SGT training? *(It is advised they attend training at least once every three years)*

Name Last training attended

Name Last training attended

Name Last training attended

Name Last training attended

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1. When and where did volunteers attend training for SGT during this year? *(If none undertaken please write N/A)* How many attended? *(Training support is available from the diocese and should be made available to volunteers at least every three years)*

**Adults Safeguarding**

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| 1. How many referrals re Adult safeguarding have been made to the Diocesan Adult Safeguarding Panel? Information on making referrals is available [here](https://safeguarding.ireland.anglican.org/roi-adult-safeguarding-section-f/)   The HSE Vulnerable Adult Social Work Teams contact details are [here](https://safeguarding.ireland.anglican.org/wp-content/uploads/2020/04/HSE-Adult-Safeguarding-Team-Details-1.docx) |  |
| 1. How many direct referrals to the HSE or the Gardaí? |  |

*Training*

1. When did clergy and employed staff members (working with adults) last attend Adult Safeguarding Training? *(It is advised they attend training at least once every three years)*

Name Last training attended

Name Last training attended

Name Last training attended

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1. When and where did volunteers attend training for Adult Safeguarding training during this year? How many attended?  
   *(Training support is available from the diocese and should be made available to volunteers at least every three years)*

**Support**

1. When did you last receive a visit from a member of the Diocesan support team to do an audit? Audit information is available [here](https://safeguarding.ireland.anglican.org/wp-content/uploads/2019/12/SGTAuditForm.docx)

1. Is there any further support you require from the diocese or the Safeguarding Officer? (Please comment below)

Signed Date

Incumbent

Hon Sec Select Vestry