** Parish of …………………….……**

**Membership Registration Form**

**GROUP NAME(s):**

*If attending multiple groups this form will be copied*

**MEETING DAY & TIME:**

**VENUE:**

**SOCIAL MEDIA CONSENT: ONLY COMPLETE IF YOUR CHILD IS OVER 13 YEARS AND JOINING A YOUTH GROUP**

*The staff and volunteers of the above group may wish to use social/digital media to contact your son/daughter (if 13 or over) to inform him/her about the ongoing activities and special events of the group. A copy of the Church of Ireland social media guidelines is available in the Safeguarding Policy on www.ireland.anglican.org/about/safeguarding.*

**I CONSENT FOR THE GROUP TO CONTACT MY CHILD DIRECTLY THROUGH SOCIAL MEDIA YES / NO**

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *(parent or guardian) (child if 13+ yrs)*

**DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MEDICAL DETAILS**

**PLEASE OUTLINE ANY MEDICAL OR DIETARY INFORMATION WE SHOULD BE AWARE OF** (such as allergies, asthma, medication or special needs):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**I GIVE PERMISSION FOR FIRST AID TO BE ADMINISTERED TO MY SON/DAUGHTER** *(circle)*  **YES / NO**

*In the case of an emergency, staff and volunteers will do everything reasonable to contact the parent/guardians named above. In circumstances where medical treatment is required immediately and where it is not possible to contact those named on this form, I authorise the leader in charge of the group to refer my son/daughter to a medical practitioner or emergency services on my/our behalf and to sign on my behalf any written consent required in the event of a life-threatening injury/condition.*

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(parent or guardian)*

**CONTACT DETAILS**

**NAME OF CHILD:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE OF BIRTH:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M/F:\_\_\_\_\_\_\_**

**ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POSTCODE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARENT/GUARDIAN NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CONTACT No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2nd PERSON WITH RESPONSIBILITY FOR YOUR CHILD:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(In case you cannot be contacted)*

I give permission for *(insert child’s name)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to become a member of the above group meeting on the day and times specified above and to participate in all the activities of the group. It is my understanding that my specific consent will be sought for any additional activity outside of the above days and times and venues.

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_ E-MAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GENERAL DATA PROTECTION REGULATION (GDPR)**

*We are committed to protecting your personal information. By completing and signing this form you are confirming that you are consenting to the parish holding and processing your personal data for the purpose of contacting you by post, phone or electronically with regard to this group. If you have any questions about how we process your personal date contact a member of the Select Vestry.*

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(parent or guardian) (child’s consent if 13+ years)*

**POLICY INFORMATION**

*The church has several policies that relate to working with children and young people, including: Safeguarding Trust child protection policy, anti-bullying policy, communications policy, partnership with parents policy, complaints procedure and GDPR. If you would like a copy of any of these please see a member of the Parish Panel.*

**PARISH ACTIVITIES CODE OF BEHAVIOUR**

*The code of behaviour for the children and youth in parish activities is to ensure that children and young people are treated fairly and are aware of their basic rights and responsibilities here. It aims to help foster co-operation, respect and encouragement and prevent unacceptable behaviour.*

Children, young people and leaders are expected to:

* Be friendly and supportive to each other.
* Respect the views, feelings and differences of others.
* Participate in the group activities.
* Respect the property and belongings of others.
* Not pressurise anyone to undertake something they are uncomfortable with.
* Not use any language or behaviour that could upset or disrespect others.
* Refrain from bringing any banned substances to the group such as high-energy drinks, nut-based foods or alcohol.
* Refrain from taking photos or sharing information about others online without their expressed permission and the permission of leaders.
* Respect the wishes of leaders in directing the activities of the group.
* Report risky situations, incidents and inappropriate behaviour to the leadership of the group.
* Be willing to apologise to each other when conflict occurs.

If a child/youth breaks the code they will be:

* Reminded of the code and asked to comply in future.
* On consistent non-compliance will be given a formal warning by a leader.
* On continued non-compliance will be given a sanction such as a loss of privileges or suspension. This will be recorded on an incident form and parents informed.
* Continued non-compliance may result in a longer or permanent suspension from the group. This will also be recorded and parents informed.

***I agree to promote and/or abide by the code of behaviour as set out above.***

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(parent or guardian) (child’s consent if 13+ years)*

**CONSENT FOR PHOTOS AND RECORDED IMAGES**

*In accordance with our child protection policy, Safeguarding Trust, parents/guardians and child (13 or over) are asked to sign a consent form for the taking of photographs and recorded images on the understanding that images will only be used for parish communication and that consent can be withdrawn at any time.*

**I CONSENT TO THE PHOTOGRAPHING OR RECORDING OF MY CHILD NAMED ABOVE:** **YES / NO** *(circle)*

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(parent or guardian)*

**I CONSENT TO THE PHOTOGRAPHING OR RECORDING OF ME IN THIS GROUP:** **YES / NO** *(circle)*

**SIGNED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(child’s consent if 13+ years)*